

# AccuCare Release Notes 9.8G

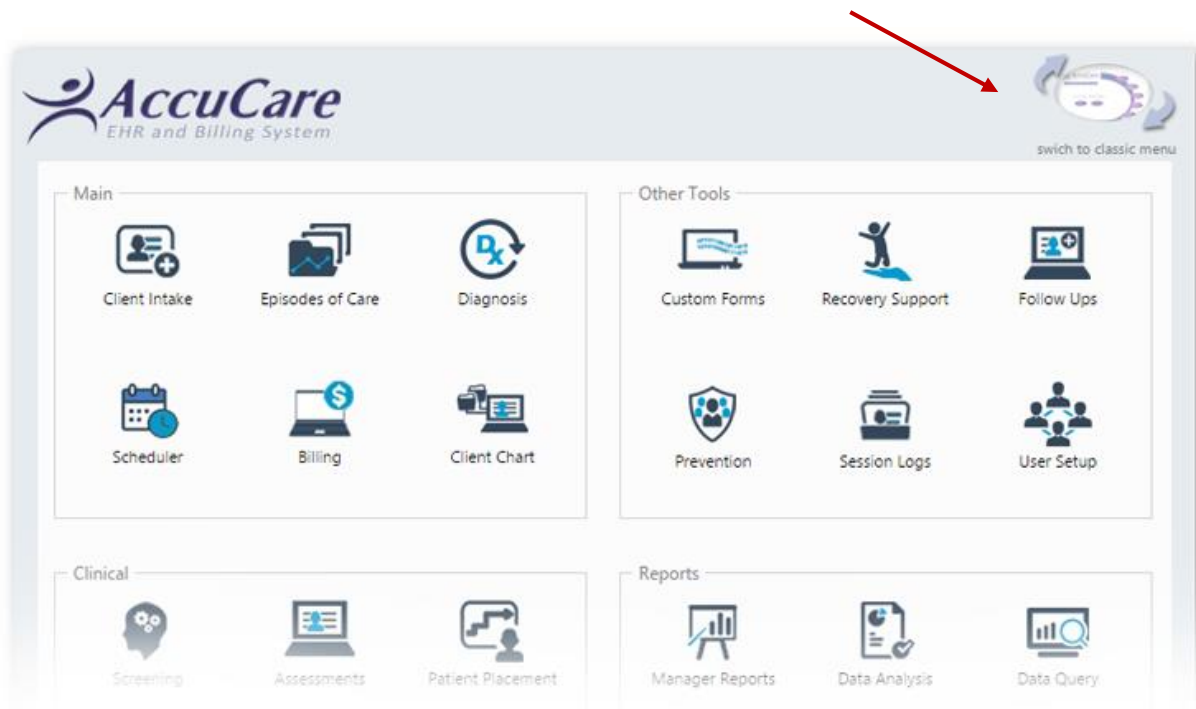
This version of AccuCare includes a new updates to the Main Menu, Client Diagnosis and new functionality for handling Episodes of Care.

## New Features

### 1. Main Menu Redesign

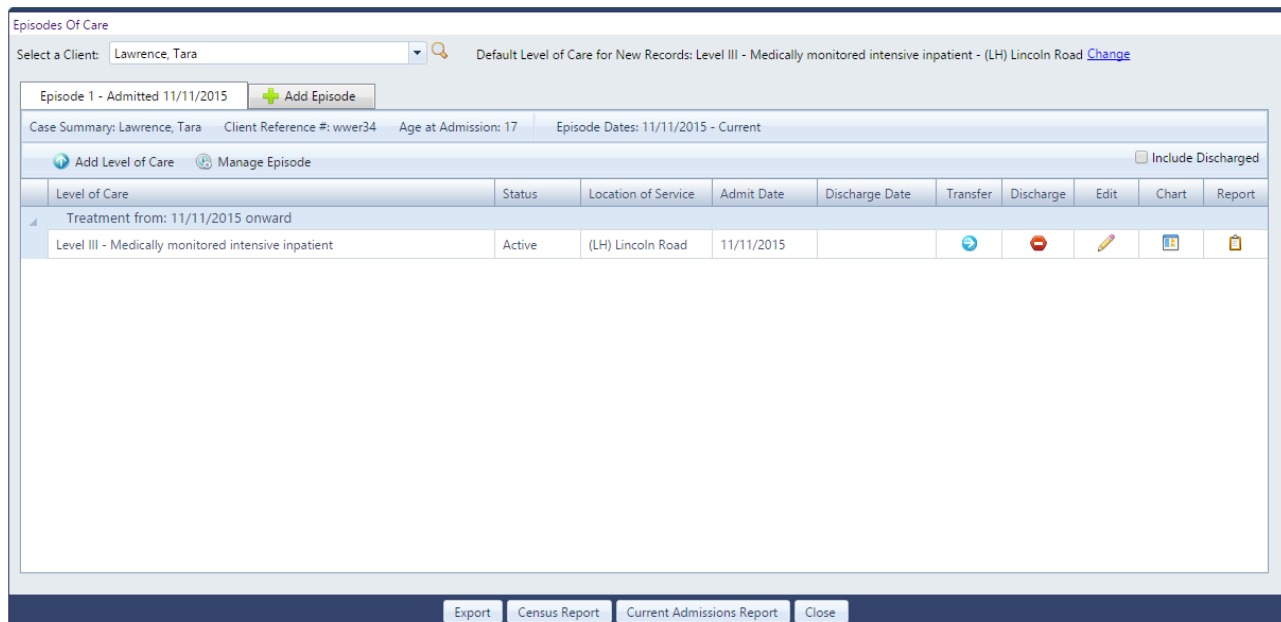
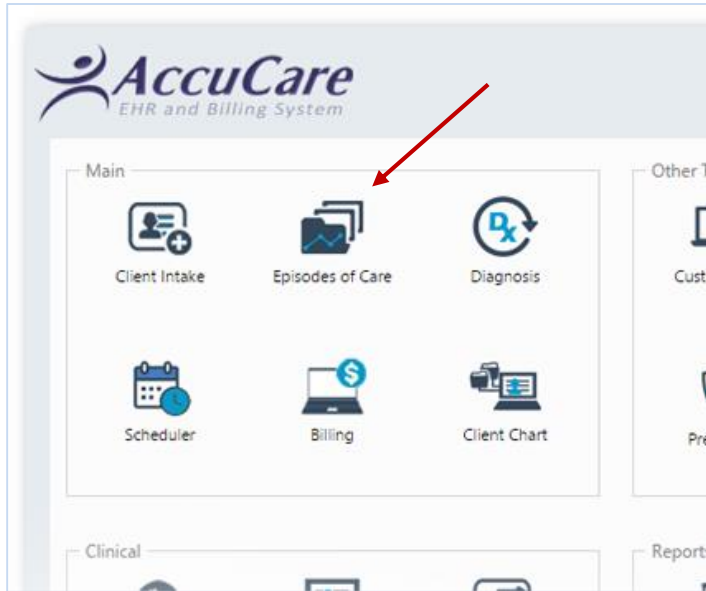
AccuCare’s main menu has a new look and feel. Instead of the usual buttons users are accustomed to, AccuCare has introduced icons to the main menu to make navigation to your favorite features in AccuCare easier. This is the first phase of redesign of the main menu. In the future, users will be able to customize the main menu to display icons that they prefer, following any workflow, as well as have access to other dashboard features.

Users will still have the option to switch back to the “classic menu” by selecting the icon on the top right of the menu.



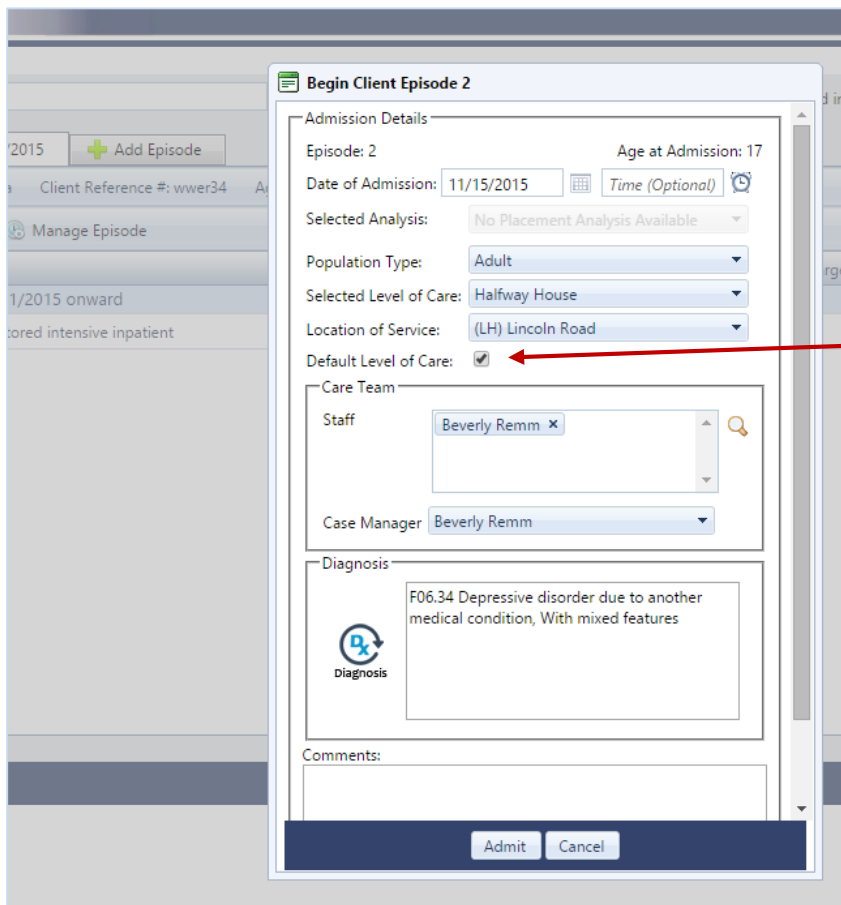
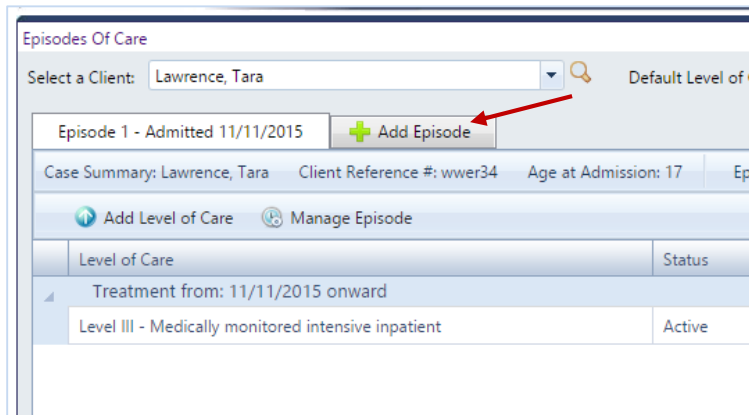
## 2. New Episodes of Care Tracking and Census Reporting

Users are able to track client records based on episodes and levels of care. If utilized, when users create client records in AccuCare, each record can be associated to the client's episode and/or level of care, which will be the foundation of data for the census report.



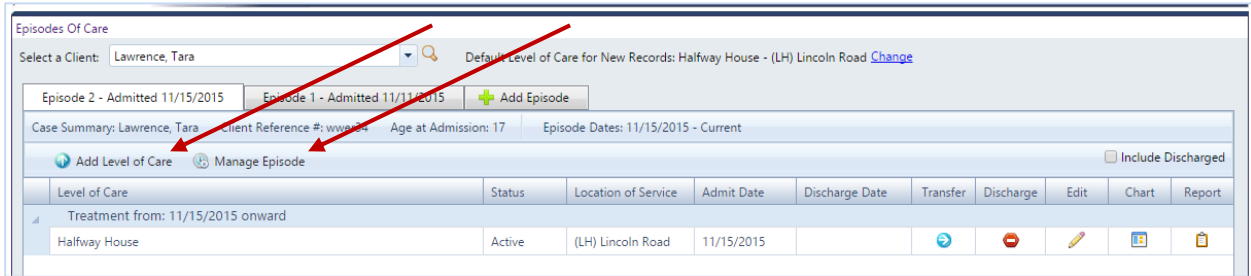
**Add Episode** – Users can admit a client by selecting the Add Episode tab. A dialogue will appear to allow the user to specify the admission details for the episode, including date of admission, level of care, location of service, the staff assigned to the client (Care Team) as well as the diagnosis (if applicable). Once the user selects the Admit button, a new episode for the client will be created.

**NOTE:** After the level of care is selected, the user can designate that Level of Care as the default. This will allow future records to automatically be associated to this level of care (until the default is edited).

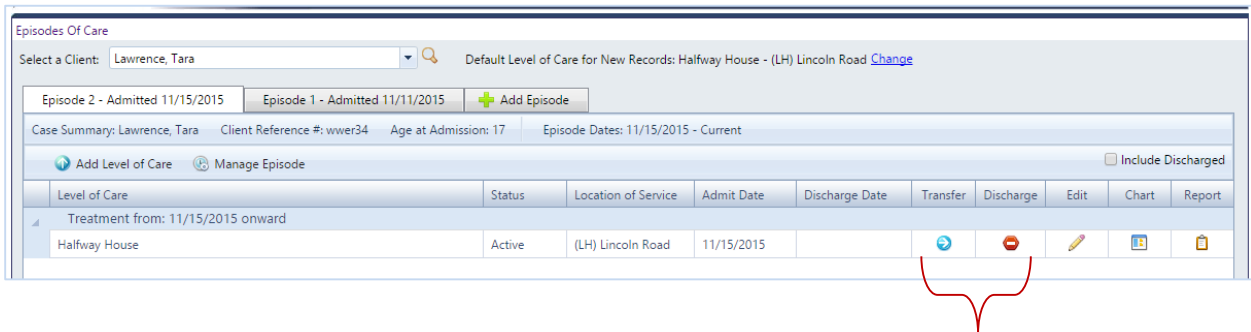


**Add Level of Care** – Users can add a new level of care within a client’s episode by selecting the Add Level of Care button. This will allow the user to begin a new level of care as well as set a new default level of care for client records to be associated with.

**Manage Episode** – Allows the user to update the Episode dates or discharge the entire Episode and its levels of care in one process.



**Transfer or Discharge Level of Care** – Users can Transfer (and admit to a new level of care) or Discharge the client by selecting the Transfer and Discharge icons in the specific level of care. User can select the date the level of care ends and transfers (or discharges). Reasons for transfer or discharge can be identified as well as setting the new level of care (for transfers) and a Discharge Summary section.



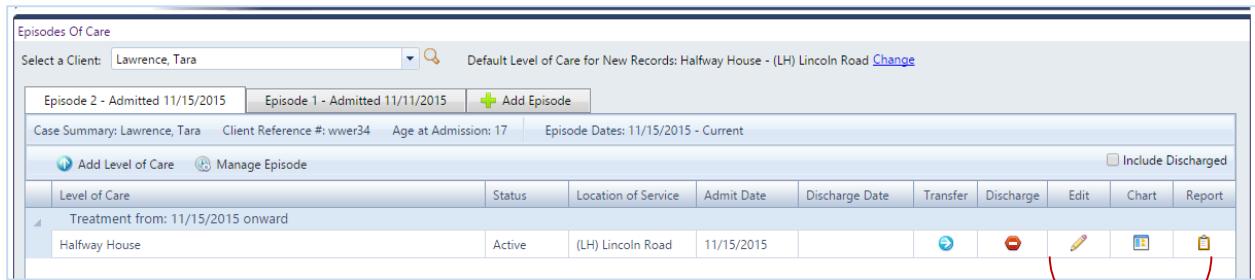
The screenshot shows the 'Transfer Client - Lawrence, Tara' form. It is divided into several sections:
 

- Client Episode Data:** Episode: 2, Population Type: Adult, Date of Admission: 11/15/2015, Age at Admission: 17, Level of Care: Level III - Medically monitored intensive, Location of Service: (LH) Lincoln Road.
- Transfer Details:** End Date of Setting: 11/15/2015, Date of Transfer: 11/15/2015, Age at Transfer: 17, Reason for Transfer: Select a Reason For Transfer.
- Continued Stay Review:** Selected CSR: No CSRs Available.
- Level of Care/Location of Service:** Population Type: Adult, Selected Level of Care: Select a Level of Care, Location of Service: Select a Location of Service, Default Level of Care: .
- Care Team:** Staff: Beverly Remm, Case Manager: Beverly Remm.
- Diagnosis:** A section with a circular icon and the word 'Diagnosis'.
- Discharge Summary Section:** Goals Attempted During Treatment: (empty text area), Goals Met During Treatment: (empty text area).
- Notes:** A text area at the bottom left.

**Edit Level of Care** – Selecting the Edit icon for the level of care allows the user to modify the attributes of the level of care, including the Care Team and the Diagnosis

**Chart Management** – Selecting the Chart Management icon will take the user directly to the Client’s chart and preselect the level of care as a filter to display the client’s records.

**Report** – The Report icon will allow the user to print out a report of the clients admission record along with information from client intake.



**Dylan's R  
18047  
Omaha  
402  
<http://www.or>**

**Admission Report for**  
Episode # 1: 11/15/2015 to N/A  
Level I - Outpatient treatment (Lincoln Road): 11/15/2015

Client Name: Lawrence, Tara  
Client Reference #: wwer34  
SSN:

**Admission Information**  
Admission Date: 11/15/2015      Age At Admission: 17  
Level of Care: Halfway House  
Location of Service: (LH) Lincoln Road  
Care Team: Paul Clinician (Case Manager) Paul Clinician

**Diagnosis at Admission**  
Diagnosis:

*Client Intake Information printed as of 11/15/2015*

**Demographics**

Date of Birth: 08/19/1998	Work Status: Full-time(35 hrs+/wk)
Gender: F	Religion: Protestant
Nickname:	Religion Other:
Race: White (Not of Hispanic Origin)	First Encounter Date: 11/11/2015
Ethnic Group:	Privacy Agreement Signed:
Marital Status: Married	Archived:

**Contact Info**

<b>Contact Information</b>	<b>Emergency Contact</b>
Address:	Name:
City:	Relationship:
	Phone Number:

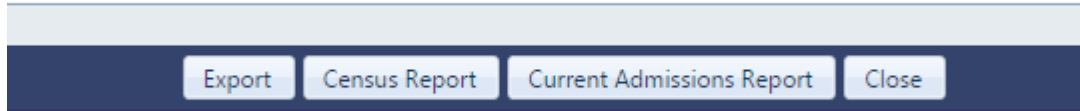
**Client Episodes Report**

Client Name: Lawrence, Tara  
Description: Level III - Medically monitored intensive inpatient  
Admit Date: 11/15/2015  
Discharge Date: N/A

Select Report Print Options:

- Demographics
- Contact Info
- Military Status
- AI/AN
- Legal Status
- Case Management
- Comments

**Export** – Users have the ability to export the Episode Data into excel



**Census Report** - Creates a report that displays the number of Admissions and Discharges by location of service

**Current Admissions Report** – Creates a report that displays the number of Admissions by location of service

**Census Report:**  
Admissions and Discharges  
November 15, 2014 to November 15, 2015

ADMISSIONS BY LOCATION OF SERVICE					
	Adolescent		Adult		Total
	Male	Female	Male	Female	
<b>Lincoln Road</b>					
Level 0.5 - Education	0	0	5	0	5
Level I - Outpatient treatment	5	2	11	4	22
Full House	1	0	18	1	20
Level II - Medically monitored intensive inpatient	3	2	2	2	9
Level IV - Medically managed intensive inpatient	0	0	2	1	3
<b>Total Admissions</b>	9	4	38	8	59
<b>Total # Unduplicated Clients Served</b>	4	1	14	5	24

	Male	Female
<b>Peanuts</b>		
Level 0.5 - Education	1	0
<b>Total Admissions</b>	1	0
<b>Total # Unduplicated Clients Served</b>	1	0

	Male	Female
<b>Peanuts</b>		
Level 0.5 - Education	0	0
Level I - Outpatient treatment	0	0
<b>Total Admissions</b>	0	0
<b>Total # Unduplicated Clients Served</b>	0	0

	Male	Female
<b>Peanuts</b>		
Level I - Outpatient treatment	0	0
Level II - Intensive outpatient/partial hospitalization	0	0
<b>Total Admissions</b>	0	0
<b>Total # Unduplicated Clients Served</b>	0	0

**Current Admissions**  
11/15/2015

ADMISSIONS BY LOCATION OF SERVICE					
	Adolescent		Adult		Total
	Male	Female	Male	Female	
<b>Lincoln Road</b>					
Level 0.5 - Education	0	0	3	0	3
Level I - Outpatient treatment	3	2	5	3	13
Full House	1	0	13	1	15
Level III - Medically monitored intensive inpatient	1	2	2	2	7
Level IV - Medically managed intensive inpatient	0	0	1	1	2
<b>Total Admissions</b>	5	4	24	7	40
<b>Total # Unduplicated Clients Served</b>	4	1	11	5	21

	Male	Female	Male	Female	Total
<b>Peanuts</b>					
Level I - Outpatient treatment	0	0	4	2	6
<b>Total Admissions</b>	0	0	4	2	6
<b>Total # Unduplicated Clients Served</b>	0	0	3	2	5

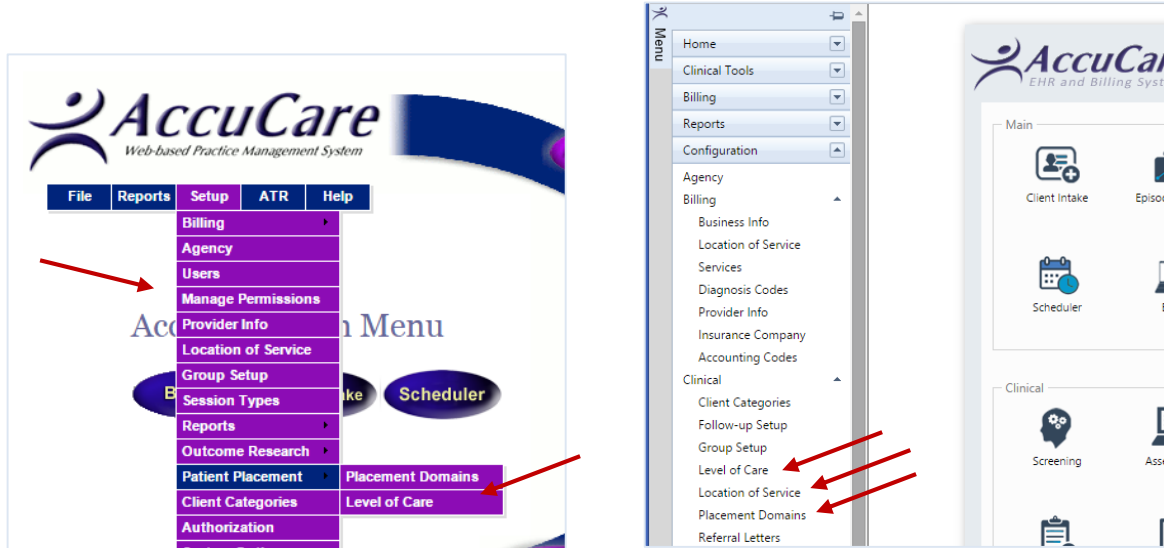
  

	Male	Female	Male	Female	Total
<b>Peanuts</b>					
Level I - Outpatient treatment	0	0	2	0	2
Level II - Intensive outpatient/partial hospitalization	0	0	0	1	1
<b>Total Admissions</b>	0	0	2	1	3
<b>Total # Unduplicated Clients Served</b>	0	0	2	1	3

	Male	Female	Male	Female	Total
<b>Peanuts</b>					
Level II - Intensive outpatient/partial hospitalization	0	0	1	0	1
<b>Total Admissions</b>	0	0	1	0	1
<b>Total # Unduplicated Clients Served</b>	0	0	1	0	1

**Level of Care and Location of Service Setup** – In order to associate levels of care and locations of service appropriately to clients and their records, users can setup the different levels and locations specific to their organizations. You can access these setup areas either from the Setup dropdown in the Classic Menu or the Configurations list in the left Jump Navigation menu.



**Location of Service** – Setup your agency’s locations of service for identifying in levels of care and episodes.

Setup > Location of Service

Abbreviation	Name
Happy Days	Happy Days
HD-North	Happy Days North
ILS	Innovative Life Solutions
Petty	Happy Days Petty

**Location Details**

Location Name\*

Location Abbreviation\*

Address Line 1\*

Address Line 2

City\*

State\*

Zip\*

NPI

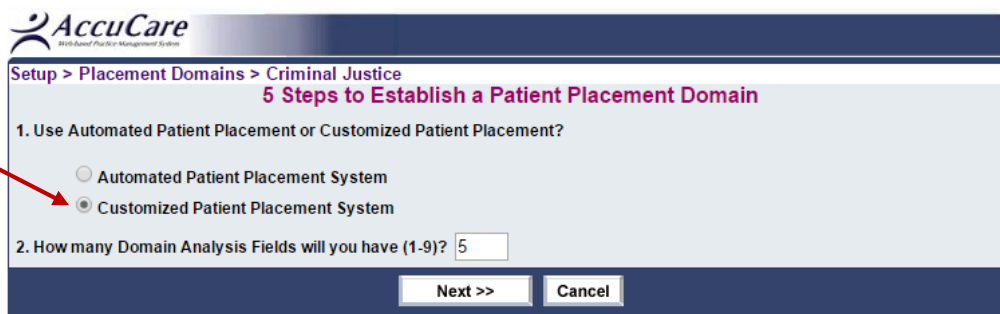
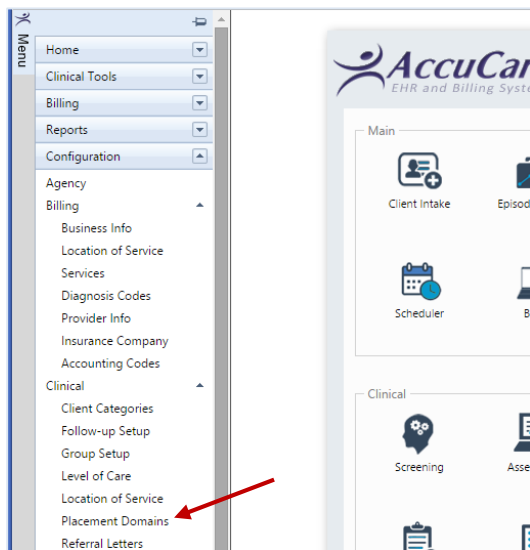
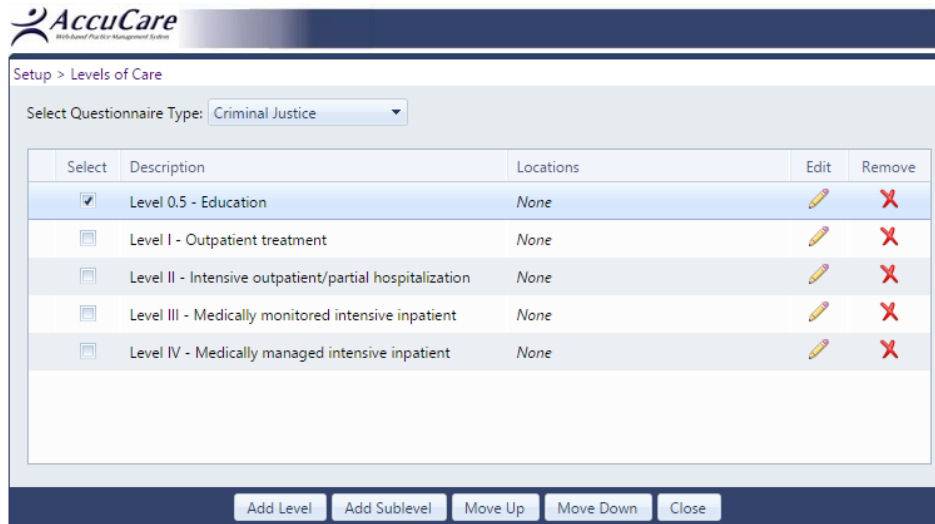
Default Place of Service

**Inpatient Type of Bill**

Default Facility Type

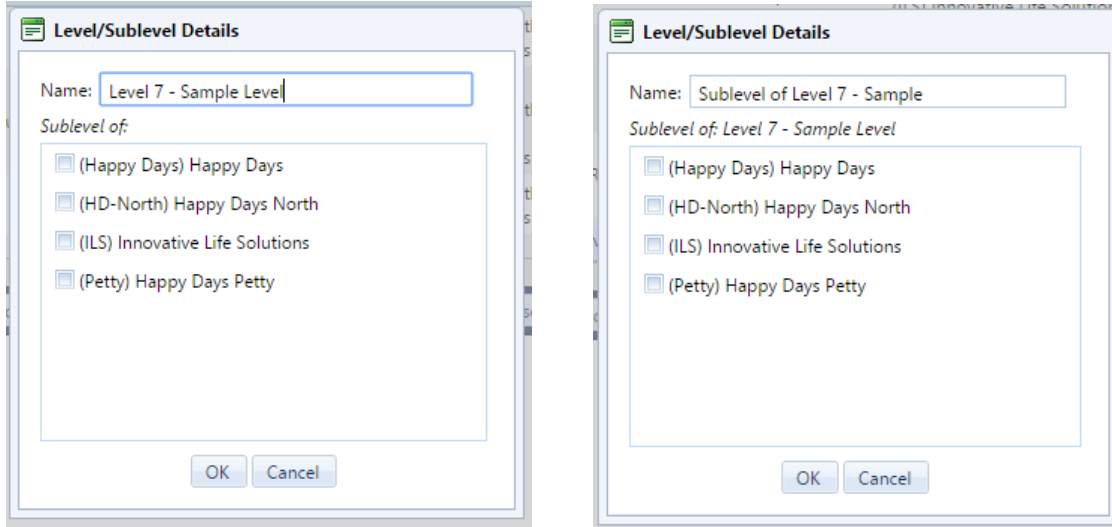
Default Facility Classification

**Level of Care** – AccuCare has default levels of care for each questionnaire/population type. New levels cannot be added to a given questionnaire/population type unless the Patient Placement Domains is set to “Customized”. Sublevels, however, can be added and modified regardless of domain settings.





**Add Level and Sublevel** – If the domain setting is set to Customized in the Patient Placement Domain, users can add or modify levels of care and locations of service to that level of care. After selecting Add Level, the user can create a new Level and associate the locations of service to that Level. The same is true for adding Sublevels.



Levels and Sublevels created/modified will be accessible in the beginning of client records when they are created. (see #4 below)

### 3. Centralized Diagnosis

The client diagnosis utilized for billing purposes has been expanded to all of AccuCare. Diagnosis for clients can be added, modified and deleted. Status can be set as active or inactive, and a diagnosis report can be printed as well. Diagnosis codes include ICD-9, ICD-10, DSM-IV and DSM-5 for ICD-9 and ICD-10. Primary and Admitting (for billing) diagnosis can be set and modified as well.

Client Diagnosis

Select a Client:  Client Reference #: wwer34 SSN:

Diagnosis List  Show Active Only

Select	Code	Description	Axis	Set	Admitting	Primary	Diagnosis Date(s)	Diagnosed By	Status	View History
<input type="checkbox"/>	F06.34	Depressive disorder due to another medical condition, With mixed features		DSM-5 (ICD-10)		<input checked="" type="checkbox"/>	11/11/2015 - current	Sandra Jones	Active	
<input type="checkbox"/>	F10.180	Alcohol-induced anxiety disorder, With mild use disorder		DSM-5 (ICD-10)			11/11/2015 - current	Sandra Jones	Active	

**Add/Edit Diagnosis**

Coding System:

Axis:



Diagnosis Date:

Diagnosed by:

Primary

Admitting

Archived



#### 4. Integration of Episodes and Diagnosis into Client Records

**Episode Association and Tracking** - Now when a user is creating a record in AccuCare, the user has the ability to associate the record to the client's record. A drop down pick list will be accessible at the beginning of specific modules in AccuCare that allow the user to select the level of care. If set, the default level of care will appear automatically when the records are created.

Level of Care/Episodes can be directly associated into the live record for the following modules: Screening/Supplements, Assessments, Custom Forms, Treatment Plans, Patient Placement and Progress Notes.

AccuCare  
Web-based Practice Management System

Paul Le1 Forward-<F8> Backward-<F7> General Information Stop-<F4>

File > Open Assessment > Adult > For: Paul Le1

General Medical Employment Drug/Alcohol Legal Family History Family/Social Psychiatric Assessment

Diagnostic Recommendation

Level of Care: - Level I - Outpatient treatment: (LH) Lincoln R

G1. Client Reference Number: sfasfafs

G2. Social Security Number: 515-15-1515

G3. Agency Number: DEFAULT

G4. Date of admission: 11/04/2015

G5. Date of interview: 11/04/2015

G6. Time begun: 08 : 57

G51. Who referred you for an evaluation?

Use arrow keys and tab to select correct choice, or use the mouse

G52. The referral source's name:

#### 5. Chart Management Enhanced with Episode/Level of Care management and Filters

Chart Management has been enhanced to view and manage client records that have been filed and associated to an episode of care and/or level of care.

The chart grid allows users to view records in the chart and its associated episode, level of care and location of service in addition to the record's attributes and signature information.

AccuCare  
Web-based Practice Management System

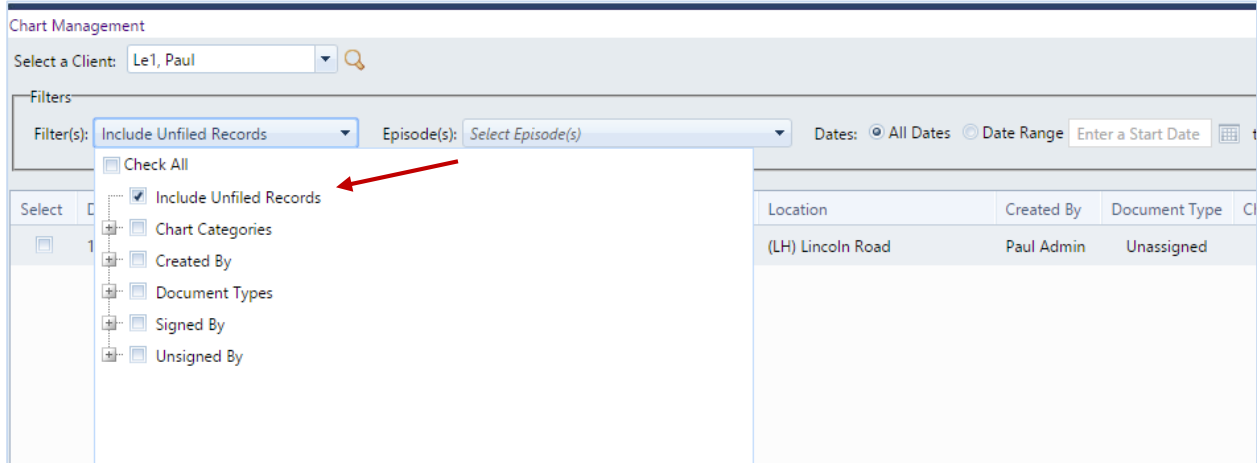
Chart Management

Select a Client: Le1, Paul Total Space Remaining: 10GB

Filters: Filter(s): Select a filter Episode(s): Select Episode(s) Dates: All Dates Date Range Enter a Start Date to Enter an End Date Apply Filters Clear Filters

Select	Date	Episode	Description	Level of Care	Location	Created By	Document Type	Chart Category	Initial Signature	Date Signed	# Signatures
<input type="checkbox"/>	11/06/2015	2	assessment 1	Level I - Outpatient treatment	(LH) Lincoln Road	Paul Admin	Unassigned	Unassigned	--	--	0

**Filters** – Users can choose different filters to display the records they wish to view, including “Unfiled Records” which are records that were not filed to the client’s chart (Chart Management). Once filters are selected, the user can select the Apply Filters button and the results of the selected filters will display in the grid.



**Manage Chart Documents** – Allows the user to select any records in the Chart (filed or unfiled) and associate (or re-associate) the record(s) to a level of care.

